

**CONSTITUTION OF THE
PHI KAPPA LITERARY SOCIETY OF THE
UNIVERSITY OF GEORGIA**

**Ratified
27 September 2018**

Respectfully Submitted,

Constitution Committee

Brother Samuel Bryant, Chairman
Sister Abbey Hensley
Brother Cameron Dunn
Sister Jess Brown
Sister Abby Brunn
Brother Kevin Jones

Preamble

We, the members of the Phi Kappa Literary Society of the University of Georgia, prompted by the objective of improving ourselves and actuated by a desire to perpetuate the rich heritage of the Society and to preserve the time-honored practices and traditions of our illustrious predecessors, do adopt the following Constitution.

Article the First Title, Object, and Insignia of the Society

Section I. Title and Object

Paragraph 1. The Society shall be known by the name of the Phi Kappa Literary Society, Phi Kappa Society, or only by its initials (Φ K). The true name of the Society shall be a secret to all but its members.

Paragraph 2. The object of the Society shall be the mental and moral elevation of its members through the general promotion of literature and the special cultivation of debate, declamation, oratory, composition, and letter writing.

Section II. Insignia and Symbols

Paragraph 1. The motto of the Society, as adopted by our Illustrious Founders and written in Classical Greek, is as described in *The Ritual of Phi Kappa Society*. It shall remain a secret of the Society and shall be abbreviated as O.K.A. Φ .

Paragraph 2. The emblem of the Society, as adopted by our Illustrious Founders, is a blue diamond, in the center of which are the Greek letters Φ K, written prominently and in gold. In the four corners of the diamond, commencing at the top and advancing clock-wise with one letter in each corner are the Greek letters O, A, Φ , and K, written smaller and in gold.

Paragraph 3. The Phi Kappa Badge, as designed by our illustrious epredecessors, is a six-pointed star in the form of Solomon's seal; between each point of the star are sunrays. Encircled by a lip, the center medallion portrays clasped hands, above which are inscribed the Greek letters Φ K Σ . Below the clasped hands appears the date 1820. On the two points of both the left and the right sides of the star, commencing in the upper right and advancing clockwise, are the Greek letters Φ , A, K, and O, one letter to a point.

Paragraph 4. The official Phi Kappa Seal, as designed by our Illustrious Founders, is as follows: In the lower half of an inner circle are two clasped hands above which forming an arc, are the letters O.K.A. Φ . Within the upper three-quarters of the outer circle, written in block letters is SIGILLUM SOCIETATIS PHI KAPPA, and at the bottom A.D. 1820. A milled border surrounds it all.

Section III. The Phi Kappa Banner

Paragraph 1. The Phi Kappa Banner shall be displayed at all meetings, ceremonies, and functions of the Society. Although care and custody of the banner shall be the responsibility of the Clavinger, in parades, processions, and public ceremonies it shall be borne by a Standard-bearer pro tempore appointed by the President for each event.

Paragraph 2. During meetings and ceremonies of the Society taking place within Phi Kappa Hall, the Phi Kappa Banner shall be displayed on its stand at a position midway between the rostrum and the audience, to the President's right.

Paragraph 3. The design of the Phi Kappa Banner is as follows. Measuring some two and one-half (2 1/2) feet wide by some four (4) feet in length, the banner shall be a dark blue cloth standard hung from a crossbar. In the center emblazoned in bright yellow gold is a replica of the obverse of the Phi Kappa Key, all designs and lettering outlined in black. Appearing midway between the clasped hands and the bottom of the diamond key in black block letters is the date A.D. 1820. Across the top of the banner in large gold block letters, is emblazoned PHI KAPPA SOCIETY, while across the bottom in the same lettering and manner is UNIVERSITATIS GEORGIAE. The border of the banner is edged with gold fringe.

Paragraph 4. When marching together in a procession or parade, the Society shall be accompanied by the Phi Kappa Banner borne by the Standard-bearer pro tempore. The Standard-bearer shall march immediately in front of the President in single file or to the President's left in double file, preceded by the Clavinger.

Article the Second Membership

Section I. Regular Members

Paragraph 1. Any student duly and lawfully enrolled at the University of Georgia in Athens shall be eligible for regular membership in the Society.

Paragraph 2. After meeting such requirements for membership as the Society may require, persons applying for membership shall first be proposed by a regular member in good standing. A three-fourths (3/4) majority vote of the members present shall be necessary for election of all new regular members.

Paragraph 3. Every new member upon admission into the Society shall take an oath never to divulge any secret of the Society, but faithfully to uphold and defend the Constitution, after which the new member shall be administered the rite of initiation as contained in *The Ritual of Phi Kappa Society*.

Paragraph 4. For conduct unworthy of a Phi Kappan or upon conviction of the violation of Society laws or regulations, a member may be suspended for a given time or expelled by the course of procedure prescribed in this Constitution and the By-Laws.

Paragraph 5. The Society may establish an initiation fee for all new incoming members.

Section II. Honorary Members

Paragraph 1. Living persons of distinction, provided they were never members of a rival society, may be elected to honorary membership. A three-fourths (3/4) majority vote of the members present shall be necessary for election of all honorary members.

Paragraph 2. A new honorary member shall immediately be informed of his or her election by a letter from the Society.

Section III. Maintaining Society Membership

Paragraph 1. The Clerk shall strike from the roll any member who has not taken part in any exercise at least once in every three consecutive meetings, who is absent from more than three regular meetings in a semester, or whose payment of fees is in arrears as outlined in the By-Laws, thus putting them on bad standing.

Paragraph 2. A member must be in good standing in order to hold the position of Anniversarian or Class Debater, to participate in speaking contests within the Society or represent the Society in intersociety and public speaking competitions and exercises, to vote in any election or upon any subject under consideration by the Society, or to hold any Society office.

Paragraph 3. A member may sever his or her connection to the Society at any time by submitting a resignation in writing and paying all dues in arrears, provided that said resignation is approved by a

majority vote of the members present. Any former member who resigned following this procedure, upon making a formal request, may be readmitted with a majority vote being taken by the Society.

Article the Third Officers and Elections

Section I. Officers

Paragraph 1. The government of the Society shall be vested in the following officers: President, First Assistant, Second Assistant, a Judicial Council composed of a Chief Justice and two Associate Justices, Alumni Secretary, Clerk, Treasurer, Historian, Clavinger, Censor and Webmaster. The officers shall rank in the above order. In case of a vacancy in the office of Treasurer, Historian, Clavinger, or Webmaster, the President shall appoint a member to fill the unexpired term of said office. In case of a vacancy in any other office, with the exception of the office of President, special elections shall be held to fill the unexpired terms of said offices. In case of a vacancy in the unexpired term of President, the next ranking officer shall fill the term.

Paragraph 2. Any officer who fails to perform the duties as provided for herein may, at the expiration of his or her term of office, be arraigned by the Censor and punished at the discretion of the Society.

Paragraph 3. The officers are permitted to leave the Hall at any time without permission, their places being filled by appointment *pro tempore*. Any officer that is frequently absent during his or her term in office may, at the expiration of that term, be subject to arraignment by the Censor and punishment by the Society.

Section II. Election of Officers

Paragraph 1. Officers shall be elected from the floor of a duly constituted meeting of the Society, at the last regular meeting of a collegiate term for the next term by plurality vote of the members present.

Paragraph 2. All officers shall be elected for one collegiate term. The President, First and Second Assistants, Judicial Council, and the Censor shall be allowed to hold only one elected office in a collegiate term.

Paragraph 3. All officers may be elected to serve two successive terms except the President and Treasurer, who may serve only one term. If the First Assistant or Second Assistant assumes the office of President due to the resignation, removal, or other inability of this officer to serve, that Assistant shall be eligible for subsequent election to a full term as President.

Paragraph 4. Chair offices are those offices of President, First Assistant, Second Assistant, and Chief Justice.

Article the Fourth

President

Section I. Qualifications

Paragraph 1. Any member of good moral character and in good scholastic and Society standing shall be considered eligible for the office of President, provided the member has remained a member in good standing during the scholastic year previous to that in which the member is elected and has held at least one rostrum office.

Section II. Duties

Paragraph 1. The President shall convene, preside over, and adjourn all meetings of the Society, preserving order and enforcing laws. The President shall state clearly and put to the Society all motions and propositions, announcing the result of the same, and decide all claims to the floor, as well as all questions of parliamentary law, subject to appeal from the floor.

Paragraph 2. The President shall levy fines and render other decisions on members for any misconduct, specifying the amount in all cases, subject to modification by a Court.

Paragraph 3. The President shall give the casting voice in case of a tie on any vote or election and shall be permitted to vote on the question of new member petitions. In all other questions, the President shall not vote.

Paragraph 4. The President shall give orders necessary to carry out Society law.

Paragraph 5. The President shall ensure that the initiation of all new members is conducted in accordance with the rites contained in *The Ritual of Phi Kappa Society*.

Paragraph 6. The President shall judge the performance or nonperformance of all officers and members of the Society.

Paragraph 7. The President shall appoint all committees and fill all vacancies due to absences by appointing officers *pro tempore*; and in the case of resignations and removal from office, the President shall order special elections to fill any vacancies that require such an election.

Paragraph 8. The President shall appoint a Critic before each debate.

Paragraph 9. The President shall have the power to authorize expenditures, with the consultation of the Treasurer, of less than fifty dollars without a vote of the Society.

Paragraph 10. The President shall conduct a meeting of the officers by the end of the second week of the semester to set goals and expectations.

Paragraph 11. The President shall represent the Society in all relations with University Administration.

Article the Fifth

First Assistant to the President

Section I. Qualifications

Paragraph 1. Any member of good moral character and in good scholastic and Society standing shall be considered eligible for the office of First Assistant to the President

Section II. Duties

Paragraph 1. The First Assistant shall sit to the right of the President and preside in the President's absence, filling all vacancies by appointment.

Paragraph 2. The First Assistant shall deliver an address at the second regular meeting of his or her term in office.

Paragraph 3. The First Assistant shall chair the Public Relations Committee, which shall be a standing committee within the Society and, in that capacity, shall publicize all regular and special exercises of the Society. This shall include reporting regularly to the local media all important happenings of the Society and promoting the Society and its activities within the University.

Paragraph 4. The First Assistant shall answer all letters and emails received by the Society as appropriate, with the exception of alumni correspondence.

Paragraph 5. The First Assistant shall record all fines imposed by the President and report these to the Clerk and the Treasurer.

Paragraph 6. The First Assistant shall register the Society as a student organization at the beginning of fall semester.

Article the Sixth

Second Assistant to the President

Section I. Qualifications

Paragraph 1. Any member of good moral character and in good scholastic and Society standing shall be considered eligible for the office of Second Assistant to the President.

Section II. Duties

Paragraph 1. The Second Assistant shall sit to the left of the President and in the absence of the President and of the First Assistant take the chair, filling all vacancies by appointment.

Paragraph 2. The Second Assistant shall deliver an address at the third regular meeting of his or her term in office.

Paragraph 3. The Second Assistant shall chair the Query Committee, which shall be a standing committee within the Society and, in that capacity, shall coordinate all special exercises and Society events not delegated to another member, officer, or committee, including the Anniversary Meeting and the Awards Banquet.

Paragraph 4. The Second Assistant shall inform the President when the time allotted to a member in debate has expired. Furthermore, the Second Assistant shall keep a roll of the number of times each member of the Society has spoken during Debate and Creative Writing and Orations, according to the requirements set forth by this Constitution and the By-Laws.

Paragraph 5. The Second Assistant shall be responsible for approving the awarding of Phi Kappa Speaker Keys, verifying all points earned by members for that purpose.

Paragraph 6. The Second Assistant shall maintain the award plaques within the Hall. In the second semester, the Second Assistant shall be responsible for administering the vote as well as obtaining and presenting all of the awards requiring a vote as specified in the By-Laws. The Second Assistant shall administer the vote at least two weeks prior to the Awards Banquet.

Article the Seventh

Judicial Council

Section I. Qualifications

Paragraph 1. Any member of good moral character and in good scholastic and Society standing shall be eligible for the offices of Chief Justice and Associate Justice.

Section II. Duties

Paragraph 1. The Judicial Council shall sit at the Council Table at the right of the President. The Chief Justice shall preside over meetings of the Council.

Paragraph 2. In the absence of the President and other chair officers, the Chief Justice shall take the chair, filling all vacancies by appointment.

Paragraph 3. The Council shall inspect and review all motions to enact, amend or repeal Society laws and regulations, and amendments to the Constitution, rendering a written opinion for either approval or disapproval of the motion.

Paragraph 4. The Council shall transcribe into the official copies of the Constitution and the By-Laws all duly adopted amendments and changes to the same.

Paragraph 5. The Council shall consider and decide all questions concerning the Constitution, and laws and regulations, their decision being final unless overridden by a two-thirds majority vote of the Society.

Paragraph 6. The Council shall act as a body of inquiry, deciding all questions appealed from the Chair, including points of parliamentary law and procedure.

Paragraph 7. The Council shall exercise supervision over all Society elections.

Paragraph 8. The Council shall represent the Society in questions arising with a rival society, and other organizations concerning intersociety and intercollegiate speaking contests as well as supervise and judge any necessary tryouts for these contests.

Paragraph 9. The Council shall exercise supervision over and tally the votes for all speaking competitions within the Society.

Paragraph 10. The Council shall preside over all courts held by the Society.

Paragraph 11. The Council shall perform all duties stipulated in the By-Laws pertaining to new member petitions.

Article the Eighth

Alumni Secretary

Section I. Qualifications

Paragraph 1. Any member of good moral character and in good scholastic and Society standing for more than one full semester shall be considered eligible for the office of Alumni Secretary.

Section II. Duties

Paragraph 1. The Alumni Secretary shall serve as liaison to alumni, developing and maintaining strong ties between the Society and its alumni.

Paragraph 2. The Alumni Secretary shall maintain regular communication between the Society and alumni, shall reply to all correspondence received from alumni, and shall maintain a file of alumni biographical information for the Society.

Paragraph 3. The Alumni Secretary shall direct the solicitation of financial contributions and other gifts from alumni, expressing the gratitude of the Society for each donation received **and notifying the Treasurer.**

Paragraph 4. The Alumni Secretary shall collect the correspondence received from the general public and forward it to the relevant officers of the Society.

Paragraph 5. At the close of his or her term, the Alumni Secretary shall communicate to the University of Georgia Alumni Association the names of the current membership as well as obtain the names and contact information of all Phi Kappa alumni from the records of the Association.

Paragraph 6. The Alumni Secretary shall co-edit, publish, and distribute an issue of *The Orator* during the fall semester or as directed by the Society.

Paragraph 7. The Alumni Secretary shall produce and distribute invitations to alumni to attend Society events and celebrations.

Article the Ninth

Clerk

Section I. Qualifications

Paragraph 1. Any member of good moral character and in good scholastic and Society standing shall be considered eligible for the office of Clerk.

Section II. Duties

Paragraph 1. The Clerk shall occupy the dock in front of the President.

Paragraph 2. The Clerk shall keep a roll of the Society and call the same at the opening of each meeting.

Paragraph 3. The Clerk shall keep a record of the proceedings of the Society, reading at each subsequent meeting the Minutes of the previous meeting **after posting them to the Listserv.**

Paragraph 4. The Clerk shall transcribe in his or her records all motions to amend the laws, which are proposed by the Society

Paragraph 5. The Clerk shall provide a special place in his or her records for the opinions delivered by the Judicial Council on questions and amendments of Society law.

Paragraph 6. The Clerk shall keep a General Registry Book listing the names of all regular and honorary members, adding those admitted into the Society during his or her term.

Paragraph 7. The Clerk shall keep a correct list of all of the members in good standing of the Society and means by which they can be contacted.

Paragraph 8. The Clerk shall keep a record of the number of times each member of the Society has spoken during the Debate and Creative Writing and Oration.

Paragraph 9. At the beginning and end of the semester, the Clerk shall post a list of all active members to the Virtual Upper Chamber and means of contacting each. Throughout the semester, the Clerk shall also post information on new members as they are admitted.

Paragraph 10. The Clerk shall inform all members of special meetings of the Society.

Paragraph 11. The Clerk is custodian of the Official Seal of Phi Kappa Society and is responsible for its secure and safe keeping.

Paragraph 12. The Clerk shall preserve all papers, including the Minutes, of the Society accumulated during his or her Clerkship and turn them over properly sorted and labeled to the Historian within two weeks after his or her term of office has expired.

Paragraph 13. The Clerk shall keep a record of all fines imposed by the President.

Article the Tenth

Treasurer

Section I. Qualifications

Paragraph 1. Any member of good moral character and in good scholastic and Society standing who is at least eighteen years of age shall be considered eligible for the office of Treasurer.

Section II. Duties

Paragraph 1. The Treasurer shall, with the counsel and approval of the chair officers, create and implement a budget by the third week of his or her office.

Paragraph 2. The Treasurer shall collect all monies due to the Society, which shall consist of fines, initiation fees, sustaining fees, and any additional income.

Paragraph 3. The Treasurer shall keep an accurate financial record of the receipts and expenditures of the Society.

Paragraph 4. The Treasurer shall reimburse a member on behalf of the Society for any authorized expenditure. No member shall incur any debt or obligation on behalf of the Society without prior authorization. The President and Treasurer may authorize expenditures of less than fifty dollars without a vote of the Society. The Treasurer shall notify the Society at the first official meeting after such expenditure has been authorized of the approval. Authorization for expenditures of fifty dollars or more shall require a majority vote of the Society.

Paragraph 5. The Treasurer shall, upon proper authorization, make all payments against the Society.

Paragraph 6. The Treasurer shall report on the viability of all financial issues brought before the Society.

Paragraph 7. The Treasurer shall organize and coordinate fund-raising events on behalf of the Society at least once per term and when directed to do so.

Paragraph 8. At the close of his or her term, the Treasurer shall make an accurate report of all his or her transactions regarding the Society, submitting this report together with all his or her books and funds to the Society for review and submission to the Historian.

Article the Eleventh

Historian

Section I. Qualifications

Paragraph 1. Any member of good moral character and in good scholastic and Society standing shall be considered eligible for the office of Historian.

Section II. Duties

Paragraph 1. The Historian shall deposit a copy of *The Orator* published during his or her term along with a copy of the Minutes of the Society meetings, the Treasurer's report, and any other important Society historical materials produced during that period into the Phi Kappa Collection of the Hargrett Rare Book and Manuscript Library of the University of Georgia Libraries.

Paragraph 2. The Historian shall write at least one article for *The Orator* documenting the events of the Society during his or her term and, along with the Alumni Secretary, shall co-edit each issue.

Paragraph 3. The Historian shall instruct each newly inducted member to aid the work of the Historical Minutes Committee.

Paragraph 4. The Historian shall chair the Historical Minutes Committee, working to preserve the Minutes of the past by putting them into a researchable form.

Paragraph 5. The Historian shall conduct or direct all research done at the request of the Society.

Paragraph 6. The Historian shall report on the performance of the aforementioned duties within three weeks prior to the close of his or her term.

Paragraph 7. The Historian shall give a historical account of one aspect of the Society at a regular meeting of his or her term in office.

Article the Twelfth Clavinger

Section I. Qualifications

Paragraph 1. Any member of good moral character and in good scholastic and Society standing shall be considered eligible for the office of Clavinger.

Section II. Duties

Paragraph 1. The Clavinger shall be responsible for reserving the hall for the semester.

Paragraph 2. The Clavinger shall sit at the door inside the Upper Chamber of the Hall, permitting or denying entry to all persons arriving at the meeting as required by the business of the hour.

Paragraph 3. The Clavinger shall keep the keys to the Hall and, as custodian, is responsible for its cleaning and upkeep and shall be responsible for organizing at least one Hall cleaning per semester or as demanded by the Society.

Paragraph 4. Along with the Censor, the Clavinger shall maintain order in the Hall, ejecting or escorting out disorderly persons when so directed by the President.

Paragraph 5. The Clavinger shall be responsible for properly arranging the Hall for meetings as well as for providing for the general comfort of members and guests during meetings.

Paragraph 6. The Clavinger shall be responsible for marshalling together the members of the Society to take part in parades and processions and, in proper ceremonial dress and Clavinger's staff in hand, shall lead the Society in these parades, walking directly in front of the President and Phi Kappa Banner.

Paragraph 6. The Clavinger shall catalog, maintain and, whenever possible, expand the Society's personal Library collection.

Paragraph 7. The Clavinger shall accept and catalog all donations made to the Phi Kappa Library.

Paragraph 8. The Clavinger shall distribute requested contents from the Library of the Society to members in an organized and prudent method, taking care to protect the most valuable pieces by limiting their use and logging each piece's location and caretaker at all times.

Article the Thirteenth

Censor

Section I. Qualifications

Paragraph 1. Any member of good moral character, in good scholastic and Society standing, and who has been a member for at least one full semester shall be considered eligible for the office of Censor.

Section II. Duties

Paragraph 1. The Censor shall arraign and prosecute members charged with misconduct, neglect of duty, and other violations of Phi Kappa Laws

Paragraph 2. The Censor shall inspect the account ledger of the Treasurer upon the expiration of to term of that officer and make a report of his or her findings to the Society.

Paragraph 3. The Censor shall assist the President to ensure that all officers execute their duties as required by the Constitution.

Article the Fourteenth

Webmaster

Section I. Qualifications

Paragraph 1. Any member of good moral character and in good scholastic and Society standing shall be considered eligible for the office of Webmaster.

Section II. Duties

Paragraph 1. The Webmaster **shall maintain** the Society's web site, **social pages, and** the Listserv, **known as** the Virtual Upper Chamber.

Paragraph 2. The Webmaster shall recommend new measures to the Society regarding the aforementioned duties.

Paragraph 3. The Webmaster shall report on the performance of the aforementioned duties within three weeks prior to the close of his or her term.

Article the Fifteenth Courts and Discipline

Section I. General

Paragraph 1. Any member shall be liable for arraignment and prosecution for conduct unworthy of a Phi Kappan and for violation of Society laws and regulations. All violations shall first be heard within a Court of Arraignment. If, at the Court of Arraignment, the Chief Justice deems the violation a serious offense, it shall then proceed to a Court of Judicature, which shall be held one week thereafter.

Paragraph 2. A schedule of both serious offenses and lesser violations, along with the requisite fines and other punishments, shall be provided for in the By-Laws of the Society.

Paragraph 3. Fines for each offense shall be as presented in the By-Laws and paid to the Treasurer.

Paragraph 4. Both courts, dealing with internal matters, shall be held in closed meetings whenever possible, at the discretion of the Chief Justice. If a nonmember is needed as a witness or other such use, the courts shall be held in an open meeting.

Paragraph 5. Any member shall be able to report violations or offenses to the Censor in writing. All reports of violations must be presented in writing.

Paragraph 6. The accused shall be notified of any and all charges against him or her, the punishment the Censor is seeking, any evidence or testimony to be used against him or her, and the name of the accuser.

Paragraph 7. Any member who is arraigned by the Censor can appeal his or her arraignment to the Chief Justice; the decision to proceed with the arraignment must be upheld by at least one of the Associate Justices. The President shall act as Censor *pro tempore* in the case that the President arraigns the Censor.

Section II. Courts of Arraignment

Paragraph 1. To hear excuses of members fined or charged with lesser violations and to come to a decision upon the same, the President, First and Second Assistants, Judicial Council, Censor, and Clerk shall hold Courts of Arraignment as needed immediately following regular meetings of the Society.

Paragraph 2. Only members who have fines or charges against them shall be compelled to attend court, and all parties shall be permitted to leave as soon as their cases are acted upon. The Clerk shall call the roll of charges in the order in which they were recorded.

Paragraph 3. When a member is arraigned, his or her excuses shall not be taken by proxy unless ill or otherwise incapacitated and unable to attend.

Paragraph 4. If a member is arraigned and fails to attend for the purpose of avoiding punishment, the Court shall nonetheless proceed against the accused in the form of a motion.

Paragraph 5. The Censor shall prosecute charges against the accused. After considering the excuses of the accused, the Chief Justice decides guilt and may levy a fine; both decisions must be sustained by at least one of the two Associate Justices.

Paragraph 6. Penalties shall be restricted to a fine of up to ten dollars. If the offense is of a serious nature, the decision may be made to proceed to a Court of Judicature.

Paragraph 7. All decisions of the Court of Arraignment are final and not subject to appeal.

Section III. Courts of Judicature

Paragraph 1. Serious offenses committed by members that may only result in removal from office, expulsion from the Society, suspension for a given period, or a serious fine, shall be tried by the Judicial Council sitting as a Court of Judicature to be decided by the remainder of the Society via secret ballot. In the case of the trial of a member of the Judicial Council, the next officer in order of succession presides *pro tempore*.

Paragraph 2. The Chief Justice shall give at least one week's prior notice to the Society before convening a Court of Judicature. The Censor shall, at least one week prior to holding court, give personal notification to the accused member of the charge, evidence to be used against the accused, and the name of the accuser.

Paragraph 3. The Censor shall read the charges against the accused member to the Court and shall prosecute these on behalf of the Society. The Chief Justice shall appoint two members to represent the accused and plead his or her case before the Society. The accused shall be accorded the right of indicating to the Chief Justice his or her choice of the two defense representatives. The Chief Justice may also appoint a member to assist the Censor in prosecuting the case.

Paragraph 4. If the accused fails to appear before a Court of Judicature to avoid prosecution, the trial shall proceed nonetheless.

Paragraph 5. Witnesses may be called and examined by both sides. After presentations by both sides, limited in length at the discretion of the Chief Justice, the accused shall also be allowed to address the Court in his or her own defense. The Society shall then vote by secret ballot on the guilt or innocence of the accused, a four-fifths (4/5) majority being required to convict.

Paragraph 6. In the case of conviction, the Chief Justice shall decide and impose the penalty, which must be agreed upon by at least one Associate Justice.

Article the Sixteenth Meetings and Exercises

Section I. Meetings

Paragraph 1. All meetings of the Society shall be conducted under *Robert's Rules of Order (Revised)*, provided these do not conflict with this Constitution and the Society By-Laws which shall take precedence at all times.

Paragraph 2. A quorum of the Society shall consist of the one-half (1/2) of the members in good standing, plus one.

Paragraph 3. The order of business at each regular meeting shall be as follows:

1. Call to Order
2. Roll Call
3. Reading and Approval of Minutes
4. Recognition of Alumni
5. Address from the Chair/Selection of Critic
6. Special Programs
7. Officer and Committee Reports
8. Old Business
9. New Business
10. Recognition of Guests
11. Debate
12. Critic's Report
13. Proposal and Initiation of Honorary Members
14. Proposal and Initiation of Regular Members
15. Creative Writings and Orations
16. Auxiliary Debate(s)
17. Announcements
18. Adjournment

Paragraph 4. It shall be within the power of the Society to change or suspend this order of business by a two-thirds (2/3) vote of the members present or by **presidential announcement prior to the Call to Order**.

Section II. Exercises

Paragraph 1. At each regular meeting a report shall be given by the previously appointed Critic, whose duty shall be to render a critique of the debates of the previous meeting; said report shall be given to the Clerk who shall enter it into the Minutes of the Society.

Paragraph 2. At each regular meeting, at least one regular debate shall be held. Alumni present may vote in the debate but shall not vote on any business of the Society.

Paragraph 3. At each regular meeting, there shall be the opportunity for members and guests to share

Creative Writings and Orations with the Society.

Paragraph 4. The Society shall hold annual programs and competitive exercises as outlined in the By-Laws.

Paragraph 5. Each year the Society shall hold a celebration in observance of its official founding in February of 1820 at which a private or public oration shall be delivered by one of its members who shall be known according to Society tradition as Anniversarian. The qualifications and method for choosing the Anniversarian shall be provided for by law.

Article the Seventeenth Honors and Awards

Section I. The Phi Kappa Key

Paragraph 1. The Phi Kappa Key, the Society's highest honor, shall be conferred upon deserving regular members in recognition of significant achievement in oratory and debate along with devoted service to the Society. Qualifications and requirements for earning the key shall be provided for in the By-Laws.

Paragraph 2. The Phi Kappa Key is made of yellow gold in the shape of diamond and double-sided. The edges of the key are milled or have crenellated lines. Incised at the top of the obverse is a sun rising over a small body of water nestled between two hills. Below the center of the obverse, the Greek letters OKAΦ are inscribed in a ribbon above clasped hands. Underneath this the initials or surname of the recipient are engraved in block-style lettering with the year of the award below this. On the reverse of the key, engraved in block print are the Greek letters ΦΚΣ. In the center in small block print is inscribed UNIVERSITY OF GEORGIA. At the bottom in small italic lettering is *Constitutata*, below which in even smaller letter is A.D. 1820.

Section II. Honors and Awards

Paragraph 1. Upon graduating from the University, a regular member may obtain a Diploma or other certificate attesting membership from the Society, provided that person was a member in good standing for no less than one academic year.

Paragraph 2. The Society may establish, by a two-thirds (2/3) majority vote, such other honors and awards as it deems appropriate, along with the requisite qualifications for earning them.

Article the Eighteenth amendment

Amendment Process

Section I. The Constitution

Paragraph 1. Any regular member in good standing may propose amendments to this Constitution in writing. An amendment shall be submitted to the Clerk, who after reading it to the Society shall refer it to the Judicial Council. The amendment will then lay on the table for four weeks, during which time it may be inspected by any member. During this period, the Judicial Council shall review the amendment and report back to the Society for final action with their recommendation for approval or disapproval. A two-thirds ($2/3$) majority vote of the members present is required for adoption.

Paragraph 2. In cases of special emergency, the operation of this Constitution may be temporarily suspended by unanimous consent of the Society.

Paragraph 3. Ratification and re-ratification of this Constitution shall take effect upon a three-fourths ($3/4$) vote of the Society of two consecutive meetings.

BYLAWS
OF THE
PHI KAPPA LITERARY SOCIETY OF THE
UNIVERSITY OF GEORGIA

Ratified
27 September 2018

Respectfully Submitted,

Bylaws Committee

Brother Samuel Bryant, Chairman
Sister Abbey Hensley
Brother Cameron Dunn
Sister Jess Brown
Sister Abby Brunn
Brother Kevin Jones

BYLAWS OF THE

PHI KAPPA LITERARY SOCIETY

Article I

Regular Members

Section 1. Any student at the University of Georgia desiring to become a member of the Society shall attend five consecutive regular meetings in which the floor is open to guests, indicating a desire for membership at each, complete and submit to a membership test and interview supervised by the Judicial Council, and give a petitioning speech at the fifth petitioning, regular meeting.

Subsection I: A one-week extension may be granted to a petitioner at the discretion of the Chief Justice, brought forth in a case by the petitioner.

Section 2. Everyone petitioning the Society for membership shall be sponsored by an active member, in good standing, assigned by no later than the second week of petitioning by the Judicial Council. The Sponsor shall assist in the instruction of the petitioning candidate.

Section 3. To ensure the sincerity of the petitioner to obey Society law, the Judicial Council shall provide the petitioner with a copy of the Petitioner's Packet, wherein a copy of the Constitution and these Bylaws of the Society are held, by the second week of the petitioning process of the candidate.

Section 4. All deliberations concerning a new member shall take place in a closed meeting at which time the Sponsor of the petitioning candidate will speak to the Society on the behalf of the candidate.

Section 5. All the rights and privileges provided for in the Constitution shall be conferred on all new members after payment of any initiation fees and their formal initiation into the Society.

Article II

Honorary Members

Section 1. Any member, regular or honorary, may propose the name of a person for consideration and election as an honorary member of the Society.

Section 2. All deliberations concerning the election of a proposed honorary member shall take place in a closed meeting.

Section 3. Following the approval of the Society for the offer of honorary membership to the nominee, the proposing member shall contact the nominee on behalf of the Society and solicit the acceptance of the elected. Copies of any correspondence to the nominee shall be made available to the Society for its approval before being sent. Upon receiving notification of acceptance, the Clerk shall enter the name of the honorary member upon the roll of the Society.

Section 4. The offer of honorary membership to a person shall, if not accepted, expire one year from the date on which the Society voted to bestow the honor.

Section 5. The initiation of an honorary member shall be performed at the convenience of the initiate but the initiation shall not be required for honorary members.

Section 6. The Society shall not extend honorary membership to any deceased person.

Article III

Dues

Section 1. All regular members shall be assessed a sustaining fee of thirty dollars (\$30.00), due and payable by the eighth week of each semester.

Section 2. Each new regular member shall be assessed an initiation fee of fifteen dollars (\$15.00), due and payable to the Treasurer upon formal initiation into the Society.

Section 3. Sustaining fees for a new member will be prorated based upon the amount of time from the date of initiation to the end of the collegiate term. The amount shall be equal to the number of meetings remaining in the semester after initiation times two dollars (\$2.00).

Article IV

Standing Within the Society

Section 1. To remain in good standing and be allowed the rights and privileges of membership provided by the Constitution, a member must pay dues to the Treasurer no later than the eighth week of the semester except for any new member inducted after the eighth week who must pay no later than three weeks after initiation.

Section 2. A member shall enter into bad standing in the Society if fines during a semester amounting to more than the maximum allowed by the Bylaws.

Section 3. A member shall enter into bad standing in the Society if he or she fails to meet the speaking requirement outline in the Constitution of the Society.

Section 4. A member shall enter into bad standing if fines owed to the Society are not paid in full by the third week following the date the fines were imposed.

Section 5. A member in bad standing in the Society shall not be allowed to vote on any Society business or in any election, hold any Society office, or participate in any speaking competitions or special events of the Society.

Section 6. A member in bad standing may petition the Society for a return to good standing,

which must be approved by a two-thirds (2/3) majority of the members present in order to pass.

Section 7. A member in good standing may petition the Society for a leave of absence, which must be approved by a two-thirds (2/3) majority vote of the member present. The duration of the absence shall be stated in the petition. At the end of the allowed duration, the member must reapply for another leave of absence or return to good standing

Section 7. A leave of absence shall not be granted until the petitioning member has paid all arrears to the Treasurer.

Section 8. A member may return to active status and good standing at any time during a leave of absence by simply announcing the intent to the Society at a meeting.

Section 9. Upon graduation from the University of Georgia, a member shall become an alumnus of the Society.

Section 10. A member who belongs to the Junior Class or higher at the University may under the most extenuating circumstances apply for alumni status before graduating, which requires a two-third (2/3) vote of the Society for approval.

Section 10. Chair officers are exempt from the speaking requirement outlined in the Constitution.

Article V

Meetings

Section 1. Regular meetings of Phi Kappa Literary Society shall be held in Phi Kappa Hall each Thursday at 7:00 p.m. while classes are in session.

Section 2. The President shall have the sole power to call extraordinary meetings when, in the judgment of the President, the good of the Society requires it, provided that members are given at least 48 hours advance notice by the Clerk.

Article VI

Special Competitions and Events

Section 1. Each Spring semester, a Freshman Impromptu Competition shall be held among those members inducted during the current academic year. Participation shall be mandatory and a winner will be chosen by a secret vote of the Society. The Judicial Council shall supervise and conduct this exercise. The name of the winner shall be undisclosed until the Spring Banquet.

Section 2. Each Spring semester a Brother Alexander H. Stephens Declamation shall take place among those members who wish to compete. Participants will have the option of speaking on the topic

provided from one of the following three categories: Quotations, Issues, and a Biography of Brother Alexander Stephens. The Judicial Council shall supervise and conduct this exercise. The name of the winner shall be undisclosed until the Spring Banquet.

Section 3. Upon the close of each spring semester, a Spring Banquet shall take place to announce and recognize the winners of Society competitions and recipients of awards for their achievements.

Section 4. Each year there shall be a debate between the Phi Kappa Society and the rival society, to be called the Intersociety Debate. The terms of this debate shall be provided for by law, in accordance with any Agreement between the two societies.

Section 5. Each Fall semester, there shall be an Intrasociety Debate between the active and alumni members so as to promote the bonds of our Society and prepare for the Intersociety Debate. This debate shall follow the same structure as the Intersociety Debate.

Article VII

Committees

Section 1. The President shall have the authority to create any committee that he or she may deem necessary for the good of the Society and appoint a chair to that committee.

Section 2. Any member may propose the creation of a committee. A two-thirds (2/3) vote of the Society shall be necessary to approve the inception of the proposed committee. The President shall appoint the chair of the committee.

Article VIII

Relations with Rival Society

Section 1. Relations with any rival society should at all times be fair and honorable, reflecting the noble character of our Society.

Section 2. Any agreement or treaty with, challenge to, or acceptance of a challenge from any rival society must be approved by a two-thirds (2/3) majority vote of the members present.

Section 3. A two-thirds (2/3) majority vote of the members present shall be necessary to declare a treaty with any rivals null and void.

Article IX

Outside Correspondence and Publicity

Section 1. Except in the official Minutes of the Society, in the notification of members receiving honors and awards of the Society, or in the text of any newsletter the Society may produce, no member of the Society shall send out any private correspondence, distribute any publication, or make any public announcement stating an official position of the Society regarding any matter or on any issue.

Article X

The Phi Kappa Speaker Key

Section 1. First struck on January 26, 1828, the highest honor bestowed by the Society is the Phi Kappa Speaker Key also known as the Phi Kappa Debater Key and Phi Kappa Honor Key.

Section 2. Before application for a Phi Kappa Speaker Key is made, the following requirements must be fulfilled:

- A. **The Candidate must have been an active member on good standing for at least two whole semesters that may be nonconsecutive. Any semester in which the candidate has gone on bad standing shall not be considered.**
- B. The candidate must have exhibited, in an active manner, loyalty, interest, and concern for the Society.
- C. The candidate must have reached the first semester of the Junior year and **is expected** to continue active support of the Society after receiving the key.

Section 3. In addition to the previous criteria, the candidate must have earned a minimum of **eight (8)** points from the following criteria:

- A. **Participation in Freshman Impromptu, Sophomore Declamation, and Junior Oration, (1/2 point each, 1 point for winners)**
- B. **Participation in Stephens Declamation (1/2 point each, 1 point for winners, limit of 2)**
- C. **Holding an office in the Society (1 point for a rostrum position, 1/2 point for any other position held; limit of 3 points)**
- D. **Participation in a formal debate such as Intersociety Debate, Intrasociety Debate, or an intercollegiate debate (1 point each, limit of 3 points)**
- E. **Perfect attendance for a semester (1/2 point, limit of 1 point)**
- F. **Working on a special project of some longevity for the Society (1 point upon approval of a majority of the Society by a separate vote, limit of 1 point)**
- G. **Sponsoring the membership of two (2) people who became active in the Society (1 point for each two (2))**
- H. **Representing the Society in some separate way (1/2 point upon approval of a majority of the Society by a separate vote, limit of 1 point)**
- I. **Awarded the Henry W. Grady Award, T. Kyle King Award, Class Debater, or Most Improved Speaker (1/2 point each)**

Section 4. After all criteria have been met, the candidate must present the application to the Second Assistant. If that officer finds the application satisfactory, the candidate shall then present it to the Society, where it must be approved by a two-thirds (2/3) vote of the members present.

Article XI

Anniversarian

Section 1. The Anniversarian shall be an active member in good standing who has shown himself to be an exemplary member in all aspects of the Society. The Anniversarian, as chosen by the Society, shall be dedicated to upholding the traditions and history of the Society while proving him or herself to be an outstanding speaker. The Anniversarian shall give a speech at the Anniversary Meeting on a topic of his or her choice as it relates to the tradition and history of the Society.

Section 2. There shall be nominations three weeks before the Anniversary Meeting for the Anniversarian. A vote shall be taken two weeks before the Anniversary Meeting to determine the Anniversarian for the year. Secret ballots will be provided to the Society for the vote.

Article XII

Henry W. Grady Award

Section 1. The Henry W. Grady Award, named in honor of Brother Henry Woodfin Grady, shall be awarded at the conclusion of each spring semester to the member who, in the eyes of the Society, is the best orator for the whole Society.

Section 2. There shall be a vote taken two weeks prior to the Spring Banquet. Secret ballots will be provided to the Society for a vote. Each member will select his or her top four choices in order of preference. The recipient must receive a majority vote of the Society via runoff vote.

Section 3. Ballots shall be filled out and handed to the Second Assistant. The name of the recipient shall be undisclosed until the award is given.

Article XIII

Larson-Gerson Award

Section 1. This award is named in honor of Sister Patricia M. Larson, for her years of devoted service as a member of the Society, and Brother Franklin N. Gerson, for his having unofficially bestowed a similar award during his term as President of the Society.

Section 2. The President shall, at the final meeting of each semester, bestow this honor upon the one member who in the determination of the President made the greatest contribution to the success of that academic term.

Section 3. The President shall be ineligible to receive this award.

Article XIV

T. K. King Award

Section 1. The T. K. King Award, named in honor of Brother Timothy Kyle King, shall be awarded at the conclusion of each Spring semester to the member who, in the eyes of the Society best demonstrated dedication, service, and brotherhood during the academic year.

Section 2. Nominations shall be submitted in writing to the Second Assistant three weeks prior to the Spring Banquet.

Section 3. If more than five members of the Society are nominated, all nominees shall be voted on at the meeting three weeks prior to the Spring Banquet. The five nominees with the most votes will become finalists.

Section 4. The five finalists shall be announced, and a vote taken by secret ballot to determine the recipient of the award, at the next regular meeting. The name of the recipient shall be undisclosed until such time as the award is given.

Article XV

Other Awards

Section 1. There shall be a vote taken two weeks before the Spring Banquet to determine the best debater of each class. Secret ballots will be provided to the Society for the vote.

Section 2. Ballots shall be filled out and handed to the Second Assistant.

Section 3. The member in good standing with a **majority** vote in each class shall be named the Class Debater at the Spring Banquet.

Section 4. There shall be a vote taken two weeks before the Spring Banquet to determine the Most Improved speaker of the Society. Secret ballots will be provided to the Society for the vote.

Section 5. The Society may establish by a two-thirds (2/3) majority vote such other honors and awards, along with the requisite qualifications and procedures for earning them, as it deems appropriate.

Article XVI

Code of Honor

In accordance with the established traditions of the Phi Kappa Literary Society concerning honor, excellence, self-improvement, and brotherhood through intellectual discourse and oratory, the members of the Society, embracing all that the Oath of Membership requires, do hereby ordain the following Code of Honor concerning conduct both within and without our sacred Hall.

Section 1. All persons granted the privilege of addressing the Society from the lectern should begin any statement with a proper greeting, in the manner of the following:

“Brother/Sister President, Brothers and Sisters of the Phi Kappa Literary Society, Ladies and Gentlemen...”

Section 2. Anyone addressing the Society, whether from the lectern, the Virtual Upper Chamber, or from the audience, shall ensure that all utterances reflect the highest standards of honor and integrity recognized in debating circles by extending the utmost consideration to fellow speakers. Such required courtesy encompasses, but is not limited to, refraining from making slanderous, denigrating, or derogatory references to other persons, using any terminology deemed to be vulgar or profane, or unnecessarily disrupting persons in possession of the floor.

Section 3. All members shall wear their Phi Kappa badges and dress appropriately for official gatherings of the Society in semi-formal attire—**defined simply as an appropriate dress, blouse and skirt, or blouse and slacks for Sisters**, and an appropriate tie, shirt, and slacks for Brothers. The proper definition of appropriate attire shall be at the discretion of the President.

Section 4. Members speaking in the Hall, whether from the lectern or from the audience shall address fellow members as “Brother” or “Sister,” whichever is appropriate, following the time-honored tradition of our Founders.

Section 5. All persons speaking in the Upper Chamber shall refrain from uttering the proper name of any rival society.

Section 6. All members privy to discussions of official, closed business matters, including but not limited to question of membership and elections, shall forswear to repeat, render personal opinions on, or in any way disparage any remark whatsoever made in the Upper Chamber during said discussions, whether in personal conversation or in public discourse, after the question has been decided and the closed meeting adjourned.

Section 7. As prescribed by the oath required of all members, no member shall divulge any secret of Phi Kappa Society, or fail to protect it from aspersions or deeds directed against Society honor or preservation, or derogate the character of any individual member, such injunctions of the oath to govern the lifelong conduct of all those who have sworn to them.

Article XVII

Fines and Penalties

Section 1. Fines for lesser violations shall not exceed ten dollars (\$10.00) for each offense. Serious fines shall be limited to the reasonable discretion of the President. All fines shall be paid to the

Treasurer.

Section 2. Disruptive behavior or violations of the Honor Code shall be fined at the discretion of the President. All fines levied by the President must be sustained by at least one of the Assistants.

Section 3. Any member who accrues fines totaling twenty dollars (\$20.00) or more in a semester shall be placed in bad standing.

Section 4. **Upper bound** fines for specific violations, but not limited to, are as follows:

- a. Directly disobeying an order of the President \$10.00
- b. Failure of a Society officer to perform duties \$10.00
- c. Mentioning the proper name of the society across the way \$10.00
- d. Inappropriate dress \$5.00
- e. Eating or chewing gum on the floor \$5.00
- f. Referring to a member as other than Brother or Sister \$3.00
- g. Slouching \$3.00
- h. Speaking when not recognized \$2.00
- i. Using profane language \$5.00
- j. Allowing cell phone, pager, or other electronic device to make noise, or use of an electronic device during a meeting \$4.00
- k. Eating or chewing gum in the Upper Chamber \$2.00
- l. Placing feet on chairs, table, or rostrum \$2.00
- m. Using abusive language \$4.00

Section 5. The following serious offenses shall be tried by the whole Society sitting as a Court of Judicature to be decided by the Society via secret ballot.

- a. Treason; divulging information or secrets to or aiding a rival society.
- b. Violation of the Oath of Membership or the Vow of Secrecy.
- c. Striking or threatening another member.
- d. Refusing to obey Society orders.
- e. Theft or destruction of Society funds or property.

- f. Malfeasance, misfeasance, or nonfeasance in Society office.

Article XVIII

Ratification and Amendments

Section 1. Motions to adopt, amend, abrogate, or repeal a law may be proposed by any regular member in good standing. The motion shall be submitted to the Clerk, who after reading it to the Society shall refer it to the Judicial Council. At the next regular meeting, the motion shall be given a second reading to the Society by the Chief or an Associate Justice. At the next meeting after the second reading, the Judicial Council shall report to the Society their recommendation for approval or disapproval. The Society will then take final action on the motion, a two-thirds (2/3) majority vote of the members present being required for adoption.

Section 2. Ratification and re-ratification of these Bylaws shall take effect upon a two-thirds (2/3) vote of approval of the Society at two consecutive meetings.

RULES OF PARLIAMENTARY PROCEDURE IN THE HALL

CONDUCT AND DEMEANOR ON THE FLOOR: Members are reminded to consult the Honor Code (Bylaws, Article XV) regarding the proper behavior for members addressing the Society from the floor. It is of the utmost importance that every member adheres to the letter and intent of the Honor Code. These rules also apply to members of the audience.

POINT OF INFORMATION: A Point of information is a request directed to the chair, or through the chair to another officer or member, for information relevant to the business at hand but not related to parliamentary procedure. An inquiry of this kind may also be used for the purpose of reminding a speaker of a point to be made in an argument, or it may be used to rebut his position, but it must always be put in the form of a question.

Member: Brother/Sister President.

President: The Chair recognizes _____.

Member: Point of information.

President: State your point.

Member: This motion calls for a large expenditure. Will the treasurer state the present balance of the

Society?

POINT OF ORDER: When a member thinks that the rules of the assembly are being violated he can make a point of order, thereby calling upon the chair for a ruling and an enforcement of the regular rules. It is the right of every member who notices a breach of the rules to insist on their enforcement. If a member is uncertain as to whether there is a breach on which a point of order may be made he can make a parliamentary inquiry of the chair.

In ordinary meetings, it is undesirable to raise points of order on minor irregularities of a purely technical nature, if it is clear that no one's rights are being infringed upon and no real harm is being done to the proper transaction of business.

OBTAINING THE FLOOR: To claim the floor a member rises at his place when no one else has the floor, faces the chair and says "Brother/Sister President" is recognized by the President and is then given permission to take the floor. When the member has finished speaking he yields the floor by resuming his seat. If two or more rise at roughly the same time, the general rule is that all other things being equal the member who rose and addressed the chair first after the floor was yielded is entitled to be recognized. Should the President be unable to decide who rose first it is the president's discretion as to who will take the floor. A member cannot establish "prior claim" to the floor by rising before it has been yielded. In principle, it is out of order to rise and be standing while another person has the floor except for the purpose of making motions or asking questions.

QUESTION OF PRIVILEGE: Question of personal privilege

- *To the comfort of members with respect to heating, ventilation, lighting and noise.
- *To the conduct of officers, employees, or of visitors
- *To the punishment of members
- *Of the accuracy of published reports of proceedings.

RELATIONS WITH THE RIVAL SOCIETY

Members' relations with the rival Society must at all times be honorable and fair, reflecting the true character of Phi Kappa. No member should act in a malicious or insulting manner towards any member of the rival Society, nor should any member deliberately violate any ratified agreement between the rivals and Phi Kappa. If any member of the rival Society acts dishonorably or maliciously towards any Phi Kappa, then that Brother or Sister should report the problem to the Society's officers (especially the Chief Justice). Any response to the rival Society will be made through the Chief Justice and other relevant officers, in accordance with the majority will of the Society.

While relations between the two societies should be spirited and adversarial in order to promote competition and debate, our relations should never sink to a level that undermines the true spirit of Phi Kappa and its honorable past.

POINTS OF INFORMATION

OBJECTIVE: The Society's objective is to promote literature and culture in declamation and debate, and to foster skill and knowledge of the practice of debate in its members. As Brother Joseph Henry Lumpkin put it, the objective lies in "the mental and moral elevation of its members, and this to be secured by social conduct, and competitive exercise in oratory."

PRESENTING BUSINESS: Business matters upon which the Society must vote should be presented in the form of a resolution during Old or New Business, whichever is appropriate. Only resolutions may be presented during business. Announcements are not to be made during this time, but should be made by an officer during committee reports, or during the announcement period at the end of the meeting.

RIVAL SOCIETY: The name of the "rival Society" is never to be spoken in Phi Kappa Hall. Those who do utter the rivals' name can be fined \$10.00, as stated in the Bylaws. Refer to them as "the rival Society" or "the illiterate Society across the way." Its members are derogatorily labeled the "sheepherders" or the "cows" because they are mindless and uneducated.

LECTERN: Speakers address the Society from a lectern. The lectern should never be called a podium.

ARRANGEMENT OF THE HALL: The President, Vice Presidents and Clerk sit behind the speaker in a wooden piece of furniture known as the rostrum. From the audience perspective the President is at the top; the First Vice President is on the left; the Second Vice President is on the right; and the Clerk is seated at the bottom. The Judicial Council sits on the left side of the speaker (again, from the audience perspective.) The Clavinger sits at the back of the Hall, adjacent to the door.

FLAGS: Contrary to typical protocol, the United States flag is placed on the right side of the Hall behind the speaker, with the Georgia State flag on the left side. This serves as a nod to the traditional Southern belief of the sovereignty of the individual states.

OPENING CEREMONY: Upon rapping the gavel three times and calling the meeting to order, the President calls the Clavinger, who advances to a point midway between the door of the Hall and the rostrum, and stands at attention. The President then addresses the Clavinger thusly: "take your position and guard our sanctuary from any intrusion, and maintain that order which is essential for the proper conduct of our business." The Clavinger then returns and closes the door, taking his chair, and the business of the meeting commences.

*Note that the Clavinger carries a staff known as a mace. Its proper name is "Teddy," named for President Theodore Roosevelt. (Speak softly but carry a big stick)

PHI KAPPA LISTSERV: In 1995, Brother Robert Lurie, with the assistance of alumni, established the Phi Kappa Online Discussion List. Members of the Society can meet and discuss issues via e-mail. To date, the Phi Kappa Listserv or Virtual Upper Chamber, as it is commonly called, has enjoyed healthy debate on resolutions, and it serves as a means for informing members and alumni of important business matters before they are presented in the Hall. To subscribe to the list, simply give your e-mail address to the webmaster and he or she will add you as quickly as possible. Instructions for using the Listserv can be found on the Society's web page: www.phikappa.org

You should apply all standing rules of etiquette on the floor of all Listserv e-mails as well. All Listserv e-mails should begin with a proper address (i.e. Brother/Sister President, Brother and Sister of the Phi Kappa Literary Society, Honorable [faculty adviser's name]). E-mails should end with

reference to the Society's motto (usually a simple OKAP or IUAME, followed by your name.)
Members should be called Brother or Sister, not by their first names.