

The Constitution of Miracle at UGA [UGA Miracle]

ARTICLE I: Name

The registered name of this organization shall be Miracle at UGA, henceforth referred to as UGA Miracle. This organization was formerly known as UGA Dance Marathon and is affiliated with the national Dance Marathon program.

ARTICLE II: Purpose

UGA Miracle strives to unite the University of Georgia community in an effort to save and improve children's lives through financial contributions to Children's Healthcare of Atlanta. The funds we raise primarily support the Comprehensive Inpatient Rehabilitation Unit (CIRU) and Orthopedics Department for the three hospitals and seventeen outpatient clinics supported by Children's Healthcare of Atlanta. Children's Healthcare of Atlanta, for whom UGA Miracle raises funds, is part of Children's Miracle Network Hospitals, a governing body for 170 hospitals throughout the United States and Canada.

Our year concludes with a 24-hour Dance Marathon during which members pledge to stay up all night in celebration of the money raised and in honor of the lives that will be saved. Members have the option to participate in a "Standing Challenge" through this event and stand for the duration of the Dance Marathon.

ARTICLE III: University Compliance

UGA Miracle shall comply with both the University of Georgia Center for Student Organizations and Greek Life Office rules, policies, and regulations. UGA Miracle shall comply with all University of Georgia rules, policies and regulations, and local, state, and federal laws, including those regarding the use of alcohol and drugs.

ARTICLE IV: Membership

Participation in UGA Miracle is open to all students regardless of age, race, disability, ethnicity, gender, marital status, national origin, religion, sexual orientation, or veteran status.

Membership in UGA Miracle shall be open to all regularly enrolled University of Georgia students, staff, or faculty with a qualifying UGA MyID. Membership occurs through registration for Dance Marathon and is available online beginning immediately at the conclusion of the current year's Dance Marathon (typically the third week in February).

Members can choose to increase involvement by being a part of one of our committees. Applications for committees are made available online in August and are due approximately two weeks later. Becoming a Committee Member requires a completed application, registration to Dance Marathon, and an interview with the Executive

Board. Selection results are posted on our website within one week of the conclusion of interviews.

ARTICLE V: Non-Discrimination

Membership and all privileges, including voting and officer positions, must be extended to all students without regard to age, ethnicity, gender, disability, color, national origin, race, religion, sexual orientation, or veteran status.

ARTICLE VI: Dues and Payment

During the year, Miracle Makers are encouraged to fundraise \$300, Committee Members are encouraged to raise \$400, Assistant Chairs are encouraged to raise \$500, color group captains are encouraged to raise \$750, and executive board members are encouraged to raise \$1,000 on behalf of the organization and Children's Healthcare of Atlanta. We provide numerous opportunities for members to raise this money through efforts the organization plans.

To register for UGA Miracle, a \$20 fee is paid online and acts as registration for both the organization and Dance Marathon.

ARTICLE VII: Executive Board Members

The positions on the Executive Board shall be chosen within one month of the conclusion of Dance Marathon each spring.

The Executive Director is chosen first by two-thirds vote of the Selection Committee composed of: three senior outgoing Executive Board members, the outgoing Executive Director, the outgoing Finance Director, and the Graduate Advisor. The senior outgoing Executive Board members are chosen to be on the Selection Committee for the selection of the incoming Executive Director and the incoming Executive Council members by an anonymous majority vote of the remainder of the executive board; this process is coordinated by the Graduate Advisor. In the event that the outgoing Executive Director or outgoing Finance Director are a part of the pool of applicants, he/ she will be replaced on the selection committee by a senior outgoing member of the outgoing Council as determined by the Graduate Advisor.

The five Executive Council members report directly to the Executive Director and are responsible for overseeing the Executive Board Members who are a part of their individual teams. The Executive Council is chosen by a majority vote of the Selection Committee and the new Executive Director.

Selection of Executive Board members is coordinated by the incoming Executive Director, the incoming Executive Council members, and the Graduate Advisor. The Members of the Executive Board are voted into office by a majority vote of the incoming Executive Director, incoming Council, and Graduate Advisor. Any member wishing to hold a position for a second year must reenter the applicant pool and complete the selection process. Application for these

positions includes an individual interview and a group interview, the structure of which is up to the discretion of the incoming Executive Director, Executive Council, and Graduate Advisor.

The Executive Board Term is from selection after Dance Marathon of each year to the conclusion of the following Dance Marathon. In the event of a mid-term vacancy, applications for the open position shall be made available and interviews and the selection process will be coordinated by the Graduate Assistant and the Executive Director.

The following are the positions of the UGA Miracle Executive Board:

The Executive Council includes:

Executive Director: In charge of the overall coordination of the Executive Board and serves as primary liaison and representative for the organization.

Finance Director: Oversees all the money collection, including registration fees, donations, fundraisers, etc. The Finance Director oversees Fundraising and Corporate Sponsors.

Internal Director: Directly responsible for all components of Dance Marathon each spring. The Internal Director oversees Events, Family Relations, and Morale.

Campus Relations Director: Serves as liaison to all organizations participating in UGA Miracle that are tied to the University of Georgia, coordinates monthly Team Member meetings, plans campus-wide events (i.e. Kick-off, Goal Reveal, and Operation DM), and assists the Internal Director with aspects of Dance Marathon. The Campus Relations Director oversees Member Development, Underclassmen Programs, and Greek Relations.

External Director: Acts as a liaison to all organizations collaborating with UGA Miracle that are not directly tied to the University of Georgia including Children's Healthcare of Atlanta and Children's Miracle Network Hospitals. Also coordinates letter writing campaigns and care packages. The External Director oversees Community Outreach, Alumni Relations, and Hospital Relations.

Marketing Director: Promotes UGA Miracle, events, and Dance Marathon on campus, local, regional, and national levels, as well as develops the marketing kit, program, and other materials to be disseminated. Coordinates the UGA Miracle brand and serves as liaison to media outlets. Designs and coordinate merchandise and operates the organization social media pages. The Marketing Director oversees Media and Community Partners.

The Executive Board includes:

Alumni Relations: Responsible for maintaining Miracle's relationship with our members who have graduated through our Miracle Mentorship program, Quarterly Newsletters, Alumni Board, and other alumni focused events. Also be responsible for all communication with alumni including social media, email, the alumni newsletter, etc. and be responsible for the alumni presence at Dance Marathon including their role and a specific corner/ space for them to enjoy DM as alumni. The Chair would also coordinate the Ricky James Spirit Award nominations, selection, and presentation.

Chief of Staff: Coordinates all communication and events within the Executive Board. Manages Campus Reservations requests, interviews for committees, google calendars, meeting minutes, invitations for events, and the organization's representation at VUGA. Also oversees the Assistant Chairs.

Community Outreach: Responsible for organizing and promoting Mini Marathons or other fundraising avenues in both Athens and Atlanta area high schools in order to increase the awareness of Dance Marathon outside of UGA. Also works with other colleges in the area without a Dance Marathon to be included in our organization.

Community Partners: Solicit in-kind donations for events, responsible for acquiring donations of food and drink for Dance Marathon at little or no cost, provides food at any events before Dance Marathon, and arranges percentage nights at local restaurants.

Corporate Sponsors: Solicit donations and corporate gifts or sponsorships from businesses and organizations in the Athens and Atlanta areas, with an emphasis on developing partnerships that are long-lasting.

Events: Plans and promotes large fundraising events during the year including, but not limited to, Tour of Homes, Benefit Concert, Doughnut Dare 5K, and Miracle at Midnight. Responsible for coordinating a variety of entertainment for Dance Marathon participants and serves as point of contact between the bands, student organizations, and community groups who perform at our events.

Family Relations: Serve as primary contacts to and build relationships with Miracle Families & Miracle Kids throughout the year prior to Dance Marathon with special events and Family Days, as well as being hosts to individual Miracle Kids at the marathon.

Fundraising: Assist organization members in raising personal fundraising totals by coordinating \$100 Day, Canning Opportunities, Fundraising Station at DM, and coordinating concession sales at Stegeman Coliseum, as well as other fundraising opportunities throughout the year.

Greek Relations: Continue to foster the relationship between Miracle and the Greek Organizations on UGA's campus. Work with the governing councils of Greek Life to coordinate specific events for Greek-affiliated students.

Hospital Relations: Primarily responsible for planning, organizing, and running hospital visits at

Children's Healthcare of Atlanta and coordinates ways for our hospital and campus to collaborate.

Media: Create all organization graphics, videos, and DM Magazine.

Member Development: Responsible for the creative development and execution of awareness days, promotional events, campaigns, community events, outreach to other campus organizations, recruiting freshmen and new students at Orientation fairs, and creating a family feel for Team Members.

Morale: Keep the participants in high spirits throughout Dance Marathon, coordinate specific activities for theme hours, increase the percent of participants who stay at Dance Marathon the full 24 hours, and create the Morale dance showcased annually at Dance Marathon.

Underclassmen Programs: Coordinates, plans, and facilitates the Underclassmen Programs throughout the year. Also responsible for the supervision of Color Group Captains.

Executive Council members may choose whether or not to take a committee, and they may choose how many committee members to take during committee selections. Executive Board members are responsible for leading a committee, determining the size of their committee, and determining the number of Assistant Chairs.

ARTICLE VIII: Levels of Involvement

Students involved in UGA Miracle have four different levels of involvement within the organization. Each level varies in time, effort, responsibilities, and fundraising goals. Which level one applies for is up to the discretion of the individual participant.

The first level is to be a Miracle Makers. Miracle Makers are allowed to participate in all events hosted by UGA Miracle throughout the year. In addition, they are required to attend monthly organization meetings, raise a minimum of \$300, and attend Dance Marathon.

Once registered as a Miracle Maker, members can apply to one of our eleven committees and become a Committee Member. To become a Committee Member, one must fill out an application, made available after the organization's Kickoff event every August, as well as interview with members of the Executive Board. Application reviews and interviews are conducted by the Executive Board every year in September. If selected to a committee, Committee Members are required to attend committee meetings, raise a minimum of \$400, and remain at Dance Marathon for all 24 hours. Members who have served on the same committee for two consecutive years do not have to go through the interview process if they fill out an application for that same committee; they are automatically selected for the committee for which they have previously served with approval from previous Chair/ Co-Chairs.

If a member has previously served on a committee, he or she can apply the following year to be an Assistant Chair. Assistant Chairs help the Executive Board members run committees with specific tasks determined by the chair and help oversee committee operations. The number and role of each Assistant Chair is determined after Executive Board selections each spring by the

incoming Executive Board. To be considered for an Assistant Chair position, members must fill out the application that is distributed in the spring immediately after the selection of the Executive Board. If selected to serve as an Assistant Chair, members have the same requirements as Committee Members but must raise a minimum of \$500 for their personal fundraising total.

Color Group Captains will work directly with Underclassmen Programs; they will be assigned a specific color group and will host Color Group Meetings every other month. Color Group Captains assist at all major events like Kick-Off, Miracle at Midnight, etc. Color Group Captains are split into two functional groups; morale and leadership development. The Morale Color Group Captains assist the Morale Committee with encouragement of our Miracle Makers. Leadership Development Color Group Captains lead the program(s) that encourage leadership and involvement to our newest members through Making the Miracle or any other programs. To be considered for a Color Group Captain position, members must submit an application and participate in an interview process coordinated by the Campus Relations Director and Underclassmen Programs. If selected as a Color Group Captain, members are encouraged to raise \$750 for their personal fundraising total.

ARTICLE IX: Removal of Elected/Appointed Persons

An Executive Board member may only be removed from the board by a 2/3 majority vote. The vote is private, kept confidential, and conducted by the Graduate Advisor.

The Executive Director must be replaced by a member of the Executive Council. The Executive Board will decide on a candidate, and then the Board will ratify the decision with a 2/3 majority vote. A member of the Executive Council must be replaced by a member of the Executive Board.

An Executive Board member must be replaced by a student who interviewed for a committee during that academic year. All Executive Board members will decide on a candidate and ratify with a 2/3 majority vote. If a new board member is not instated within two weeks, the Executive Director will have the discretion to reassign the responsibilities to another Executive Board member.

ARTICLE X: Meeting

The Executive Director is in charge of overseeing all meetings of the Executive Board. Special Executive Board Meetings can be called by the Executive Director and approved by the Graduate Advisor.

Committee Meetings are at the discretion of each Executive Board Member. They shall call all meetings within an appropriate time, a suggested 48 hours notice, so that all Committee Members can be informed of the meeting time and location.

ARTICLE XI: Quorum

The only decision making body of UGA Miracle is the Executive Board. In order for adequate decisions to be made at a meeting, at least 3/4 of the active members of the board must be present.

ARTICLE XII: Amendments

Amending the Constitution of UGA Miracle can occur by a 2/3 majority vote of the Executive Board. Amendments can be submitted by any member of the board, and will be voted on at the board's earliest convenience.

ARTICLE XIII: Ratification

Ratification requires a 2/3 majority vote of the Executive Board.

Revised and Approved: February 24, 2016